

## **Minutes of a Regular Meeting of the Boscobel Common Council Monday, May 6, 2019, 5:00 P.M.**

A regular meeting of the Common Council of the City of Boscobel, Wisconsin, was called to order by Mayor Steve Wetter at 5:00 pm. Members Present: Mayor Steve Wetter, Alder Barbara Bell, Alder Steve Fritz, Alder Sara Strang, Alder Milton Cashman, Alder Brenda Kalish, Alder Roger Brown, and Alder Angela O'Brien. Alder Gary Kjos arrived at 6:40 pm. Absent: None

*Others Present:* City Attorney Ben Wood, City Administrator Misty Molzof, and Engineer/DPW Mike Reynolds. UW Platteville students: Eric, Ross, Drew, and Tyler; UW Platteville Staff: Dr. Ruby Jazaei and Dr. Austin Polebitski; and SW Regional Planning: Matt Horner.

*Agenda:* Proof in the form of a certificate of public notice given as required by § 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Alder Cashman, second by Alder Brown to approve the proof of posting and agenda. Carried 7-0.

*Minutes 4/15/2019:* Motion by Alder Brown, second by Alder Kalish to approve minutes of the April 15, 2019 Common Council meeting as presented. Motion carried 7-0.

*Citizen Comments:* None.

*UW-Platteville Students:* UW-Platteville students presented the results of their Sanders Creek Study performed earlier this year regarding flow, flooding, blockage, and erosion. The students presented three possible solutions to prevent future flooding issues in the City and possible financial resources to assist with taking the necessary measures at the Hwy 61 culvert. The presentation lasted approximately 45 minutes.

*Public Hearing on 2020 LeGrand Street Project:* Mayor Wetter opened the public hearing at 5:52 pm and asked for public comments. There were no citizens present for the public hearing. Reynolds explained the overview of the Community Development Block Grant (CDBG), what the funds would be used for, the types of activities eligible for the funding, and that the City intends to use the funds for 3 blocks of W. LeGrand Street and 1 block of E. LeGrand Street, a total cost of approximately \$722,000, most of which could be covered by grant funds, and there should be minimal if any that will be covered by city taxpayers if grant funds are awarded and received. Reynolds also reported that there were 30 letters sent to residents along LeGrand Street, 25 of which were returned, and we are at about 60% LMI; therefore, we have met that grant requirement. For additional information, see citizen participation certification for public hearing #1.

*Close of Public Hearing: Time:* There being no further comments, motion by Alder Cashman, second by Alder Brown to close the public hearing at 6:03 pm. Carried 7-0.

*2020 LeGrand Street Improvement Project:* No Action was taken.

*City Hall Improvements (Sue Bacon):* Reynolds stated that he has been contacted by Sue Bacon regarding beautification of the front entrance of City Hall and would recommend that she proceed with plans to landscape that area after running them by Molzof. Council agreed, no action taken.

*Resolution #05-06-2019A:* Motion by Alder Brown, second by Alder Kalish to approve Resolution #05-06-2019A, a resolution adopting a Citizen Participation Plan. Motion carried 7-0.

*Resolution #05-06-2019B:* Motion by Alder Kalish, second by Alder O'Brien to approve Resolution #05-06-2019B, a resolution providing a Guarantee of Matching Funds for the 2019 CDBG-PF Application. Motion carried 7-0.

*Resolution #05-06-2019C:* Motion by Alder Cashman, second by Alder Strang to approve Resolution #05-06-2019C, a resolution authorizing the Submission of a Community Development Block Grant (CDBG) Application. Motion carried 7-0.

*Ordinance #2019-01, Fair Housing Ordinance:* Motion by Alder Cashman, second by Alder Bell to approve Ordinance #2019-01, Fair Housing Ordinance. Motion carried 7-0.

*Approve Anti-Displacement and Relocation Assistance Plan:* Motion by Alder Kalish, second by Alder Strang to approve Anti-Displacement and Relocation Assistance Plan as presented. Motion carried 7-0.

*2019 Concession Stand Operations Hire.* Motion by Alder Brown, second by Alder Kalish to approve Sheila Davis at \$11.00 per hour per Park Board Recommendation for the 2019 Concession Stand Operations. Motion carried 7-0.

*May 17, 2019 Antique Club Tractor Pull Road Closings:* Motion by Alder Fritz, second by Alder Strang to approve request from Boscobel Antique Club for the Tractor Pull on Oak Street on May 17, 2019. Motion carried 7-0.

*Bluffview Park Grant submission.* Motion by Alder Cashman, second by Alder Kalish to allow Allie Harris to submit a grant application for playground equipment at Bluffview Park pending Park Board Approval. Motion carried 7-0. Reynolds informed the Council that the grant could be up to \$20,000 toward equipment, with a stipulation that equipment cost \$24,000, and with labor and other materials, the total costs are estimated at about \$35,000. This park is in need of some updating, and Reynolds believes that after in-kind from the City for labor and materials, there would need to be approximately \$4,000 in funds that would have to be raised towards the project.

*Street Closing Request from Gundersen Health.* Motion by Alder Cashman, second by Alder Fritz to approve closing Bluff Street from the Bluff Street Admissions Entrance to Walnut Street on Tuesday, May 7, 2019 from 5-8 pm. Motion carried 7-0.

*Liability Insurance Coverage Phase 2 WRTO.* Motion by Alder Brown, second by Alder Strang to approve request to cover WRTO under the City Liability Insurance for the portion of the trail that is in the City during Phase 2. O'Brien explained that this would only be the City portion of the sidewalk and that each contractor would have their own liability coverage, and if the City does any of the work, they would be covered under their policy.

*Voting Equipment:* Molzof informed the Council that there will be a voting equipment upgrade in 2020 that will cost about \$9,390 with an ongoing annual fee of about \$633 that will need to be incorporated into the next budget. No action taken.

*City Cell Phone Plan Policy.* Motion by Alder Cashman, second by Alder O'Brien to prepare the City Cell Phone Plan Policy only allowing City Employees, City Council Members, Mayor, and Board of Public Works as those eligible to participate in the plan. Upon roll call

vote, motion carried 5-2. Alder Cashman-aye, Alder Kalish-aye, Alder Brown-aye, Alder O'Brien-aye, Alder Bell-aye, Alder Fritz-no, Alder Strang-no.

*Discussion on Park Board letter sent to taxing jurisdictions.* O'Brien inquired as to why a letter was sent to area taxing jurisdictions and the process of keeping Council informed. Cashman stated that the letter was sent at the Park Board request in response to questions arising out of the fees charged and the difference in charges for City Residents vs. Non-Residents. Reynolds explained that city taxpayers indirectly fund the swimming pool, parks, and summer recreation programs through their tax dollars. Therefore, those residents paying taxes and enrolling in the programs are paying for the program in addition to paying the required fees; whereas non-residents are only paying the fees set by the Park Board. Reynolds stated that this letter was sent out in hopes that surrounding taxing jurisdictions would help subsidize these programs as their residents are eligible to participate in the programs and use the amenities provided by the City. O'Brien understood and thanked Reynolds and Cashman for clarification, asking to be informed somehow so that when constituents approach, she is aware of what is going on. Molzof will provide minutes of Committee and other Board meetings to the Council as part of the packet for future updates.

*Roger Brown left at 6:38 pm, Gary Kjos arrived at 6:40 pm.*

*Operator License(s):* Motion by Alder Bell, second by Alder Kalish to approve operator licenses for Nichelle Martin, and Michelle Emerson. Motion carried 7-0.

*Mayor Communications:* Approval of Mayor's Appointments, if any. Motion by Cashman, second by Kalish to accept the following mayoral appointments: Room Tax-Replace Resa Norwood with Kelly Trumm, Zoning Board of Appeals 2<sup>nd</sup> Alternate – Kelly Trumm, and Plan Commission Alternate – Krissy Schneider. Carried 7-0.

Mayor Wetter reported that the 2<sup>nd</sup> Graders cleaned up by the Depot for Earth Day on April 22<sup>nd</sup>.

Mayor Wetter asked Alder Fritz to schedule a Boat Landing Committee Meeting in the near future.

*Approve payment of monthly bills.* Motion by Alder Kalish, second by Alder Strang to approve monthly bills as presented in the amount of \$116,202.04. Upon roll call vote, all alders present voted aye. Motion carried 7-0.

*DPW Report:* Reynolds reported that the downtown trees have been planted, half of Depot Park concrete pour is completed, there is a Park Board meeting tomorrow night, projected start date for 2019 Adam Street Improvement Project is 5/23, and there was a water main break today on the North end of Wisconsin Avenue.

*Consideration of and action on adjourning to closed session as authorized by Wis. Stats. 19.85(1)(g) for the purpose stated in agenda item #11.* Mayor Wetter asked the Council to consider adjourning to closed session per Wis. Stats. 19.85(1)(g) to discuss an updated provided by legal counsel Stafford Rosenbaum LLP. Motion by Alder Cashman, second by Alder Kjos to adjourn to closed session per Wis. Stats 19.85(1)(g) to discuss update provided by Legal Counsel. Upon roll call vote, all members present voted aye. Motion Carried 7-0.

Adjourned to closed session at approximately 6:50 pm.

Motion by Alder Cashman, second by Alder Bell to return to open session at approximately 6:58 pm. Motion carried 7-0.

*Action on closed session item:* None.

*Adjourn:* Motion by Alder Bell, second by Alder Kalish to adjourn. Motion carried 7-0.  
Meeting Adjourned at approximately 6:58 pm.

Date Published: \_\_\_\_\_

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Stephen R. Wetter, Mayor  
Administrator

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Misty Molzof, City